Sinhgad College of Engineering
Vadgaon (Bk), Pune
Internal Quality Assurance Cell

Minutes of Internal IQAC Meeting held on
July 22nd , 2019 @ 10.30 AM

Internal IQAC meeting of Sinhgad College of Engineering, Pune was held on July 22nd , 2019 @ 10.30 am at Conference room of the institute.

Present Members: Dr. S. D. Lokhande, Chairman IQAC, Prof. V. N. Kapatkar, Prof. M. P. Wankhede, Dr. S. S. Shastri, Dr. S. R. Shirsat, Prof. R. S. Katikar, Prof. V. K. Chaudhari, Dr. (Mrs.) Mamta Mishra and Dr. (Mrs.) Kalpana Joshi (Co-ordinator IQAC)

The following points were discussed

- The IQAC chairman welcomed the members of IQAC and informed about online submission of AQAR by September 2019.
- Updated data for the academic year July 2018 to June 2019 by July end for preparation of AQAR report was approved by IQAC.
- IQAC chairman suggested involvement of Departmental coordinators in compilation and online submission of AQAR report.

Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman

Dr. K. S. Joshi
Coordinator IQAC

Sinhgad College of Engineering
Vadgaon (Bk), Pune
Internal Quality Assurance Cell

Minutes of IQAC Meeting held on 24-09-2019 @ 10.30 am

IQAC meeting of Sinhgad College of Engineering, Pune was held **24-09-2019**@ 10.30 am at Conference room of the institute.

Present Members: Dr. S. D. Lokhande, Chairman IQAC, Management member Dr. A. V. Deshpande and Prof. V. N. Kapatkar, Dr. M. B. Mali, Prof. M. P. Wankhede, Dr. S. S. Shastri, Dr. S. R. Shirsat, Prof. G. R. Pathak, Prof. R. S. Katikar, Prof. V. K. Chaudhari, Dr. (Mrs.) Mamta Mishra and Dr. (Mrs.) Kalpana Joshi (Co-ordinator IQAC)

The following points were discussed

- The IQAC chairman welcomed the members of IQAC.
- Dr. S. D. Lokhande, Chairman IQAC suggested go through NBA Pre-Qualifier criteria which an institute is supposed to comply with before applying for the accreditation.
- IQAC members discussed the criteria and decided to prepare Pre-Qualifier report of all the departments.
- As a part of quality improvement it was planned to involve each faculty member to initiate mapping of Programme Outcomes (POs) and Course Outcomes (Cos) for the courses being taught.
- It was decided to develop online link for Students Satisfaction Survey (SSS) and share with students.

Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman

Dr. K. S. Joshi
Coordinator IQAC

Sinhgad College of Engineering
Vadgaon (Bk), Pune
Internal Quality Assurance Cell

Minutes of Internal IQAC Meeting held on
Wednesday, March 4th, 2020 at 3.30 pm in SCOE office

IQAC meeting of Sinhgad College of Engineering, Pune was held on **Wednesday, March 4th, 2020 at 3.00 pm** in Syndicate Room of the institute. The following members were present:

Dr. S. D. Lokhande, Chairman IQAC

Dr. A. V. Deshpande, Director, STES

Dr. M.S. Gaikwad, Principal, SIT, Lonavala (Member, IQAC Surveillance Committee– STES)

Dr. Y. P. Reddy, Vice Principal, SCOE

Mr. V. D. Tayade, Registrar, SCOE

Prof. V. N. Kapatkar, HoD – Mechanical Engineering

Prof. M. P. Wankhede, HoD – Computer Engineering

Prof. G. R. Pathak, HoD – Information Technology

Dr. S. S. Shastri, HoD – Civil Engineering

Dr. M. B. Mali, HoD – E&TC Engineering

Dr. S. R. Shirsat, HoD – Chemical Engineering

Prof. R. S. Katikar, HoD – Production Engineering

Prof. V. K. Chaudhari, HoD – First Year Engineering

Dr. (Mrs.) Mamta Mishra, HoD – MBA

Dr. (Mrs.) Kalpana Joshi (Coordinator IQAC)

The following points were discussed

- The IQAC chairman welcomed the members of IQAC and informed about various activities in college.
- The coordinator of IQAC presented the updated data for the 1st Semester of the academic year 2019 – 2020, from July 2019 to December 2019 to the committee.

- Dr. Deshpande and Dr. Gaikwad expressed satisfaction on overall progress of different academic, curricular and extra-curricular activities of the departments. Suggestions for quality improvement in some of the departments are given.
- Dr. Deshpande suggested to the HoD (IT) and HOD (Computer Engineering) to develop a software for girls' hostel, and suggested to the HoD (Civil Engineering) to plan for a model on water harvesting on the campus with the help of students projects.
- Dr. Gaikwad critically looked at the college data and commented that, SCOE being a flagship institute of STES has a major role in promoting quality improvement initiatives so that it will become a role model and guide to other colleges under the umbrella of STES.
- Highlights of Dr. Gaikwad's comments are as below:
  a) Being a leading institute, enhanced performance and quality initiatives are expected from the college.
  b) The feedback from stake holders play an important role in overall growth of the institute. Among different stake holders, the employer's feedback has highest weightage followed by alumni, parents, students and teachers. The institute should have a closed loop mechanism for feedback analysis and action taken.
  c) Every student at SE, TE and BE shall be encouraged to take at least one value addition program in a year. The program can be completed either by online or offline with proper certification.
  d) Industry assisted projects and internships should ideally reach 100%, for which every faculty member is expected to develop association with at least one industry.
  e) Students should be encouraged to become members of professional bodies.
  f) The results of SE, TE and BE need to be improved. To start with, every department should plan a target for all clear result percentage of students in the range of >65%, >75-80%, almost 100% for SE, TE and BE respectively. In order to achieve this target, the HoD shall ensure that, each subject teacher will set a target for result improvement as compared to previous semester.
  g) The placement and higher studies information should account for about 80% of the students. A mechanism shall be at place with the Training and Placement department for continuous update of the status in this regard.
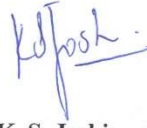
h) Since the institute has PG and Ph.D. programs, the departments shall form a committee of senior faculty members to identify the potential projects for patent filing and the college should support this activity.

i) The faculty shall be encouraged to further enhance their knowledge by way of certification from NPTEL and other e-resources on latest domain areas.

j) Record checking of the data presented will be conducted before the end of the term.

- IQAC Chairman has positively addressed the comments and suggested to set up targets 1/0.5 per faculty for workshops-seminars/FDPs and paper publication or patent filing. Internship target for students could be atleast 50% of the batch. A structured mechanism for setting and achieving targets will be evolved.

- The meeting concluded with the vote of thanks by Dr. Y. P. Reddy.

Dr. S. D. Lokhande

PRINCIPAL and IQAC Chairman

PRINCIPAL
Sinhgad College of Engineering
Pune-411 041.

Dr. K. S. Joshi

Coordinator IQAC

Sinhgad College of Engineering
Vadgaon (Bk), Pune
Internal Quality Assurance Cell

Minutes of Internal IQAC Meeting held on
Friday, October 9th, 2020 at 3.30 pm in SCOE office

Internal IQAC meeting of Sinhgad College of Engineering, Pune was held on Friday, October 9th, 2020 at 3.30 pm in SCOE office

Present Members: Dr. S. D. Lokhande, Chairman IQAC, Dr. Y. P. Reddy, Vice Principal, Mr. V. D. Tayade, Registrar
Prof. V. N. Kapatkar, Prof. M. P. Wankhede, Dr. S. S. Shastri, Dr. S. R. Shirsat, Prof. R. S. Katikar, Prof. V. K. Chaudhari, Dr. (Mrs.) Mamta Mishra and Dr. (Mrs.) Kalpana Joshi (Co-ordinator IQAC)

The following points were discussed

- The IQAC chairman welcomed the members of IQAC and informed about AQAR submission for 2019-20.
- Updated data for the 2nd Semester from January 2020 to June 2020 was presented to the chairman by heads of the departments.
- It was decided to incorporate suggestions and present the data to IQAC before submission of AQAR
- Meeting ended with vote of thanks by IQAC coordinator.

Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman

Dr. K. S. Joshi
Coordinator IQAC

SINHGAD TECHNICAL EDUCATION SOCIETY'S

SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Vadgaon(Bk.), Off Sinhgad Road, Pune 411041 Phone : (020) 24354705
Email: principal.scoe@sinhgad.edu   Website: www.sinhgad.edu

Sinhgad Institutes

Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

Dr. S. D. Lokhande
B.E.(Electronics), M.E., Ph.D.
PRINCIPAL

Action Taken Report on the decisions of IQAC-2019-20

Meeting Date	Decisions Taken	Action Taken
22/07/2019	Chairman IQAC requested IQAC members to go through the AQAR and finalize submission	2018-19 AQAR was approved and submitted online.
24/09/2019	IQAC members were requested to prepare NBA Pre-Qualifier data. Initiate mapping of Program Outcomes (Pos) and Course Outcomes (Cos)	NBA Pre-Qualifier reports were made by the departments. Five departments were found to be qualifying
04/03/2020	It was decided to encourage faculty members to attend at least 0.5-1 workshops/ seminars/FDPs/ NPTEL courses and support students for industry internships	Faculty members were informed through HODs about the set targets for attending workshops/ seminars/FDPs/ NPTEL courses and students internship
09/10/2019	Updated AQAR data for the second half of 2019-20 was discussed in internal IQAC	AQAR data was updated from Jan-June 2020 for online submission of the AQAR

Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman

Dr. K. S. Joshi
Coordinator IQAC

Celebrating 25 Years
OF ACADEMIC EXCELLENCE